HILL COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT

P.O. BOX 771
126 S. Covington St.
Hillsboro, Texas 76645
(254) 582-4075   Fax: (254) 582-4039

Gregory Mason
Director

April 10, 2024

JOB ANNOUNCEMENT

JOB TITLE: Community Supervision Officer

LOCATION: Hillsboro, Texas

JOB SUMMARY: Supervise individuals placed on community supervision by the Courts. Specific duties will be determined by the type of caseload assigned and may include, but not limited to: monitoring probationer compliance with the orders of the Court, assisting the probationer in locating services that help promote pro-social and law abiding behavior, conducting assessments and developing individualized case plans, and reporting violations of probation to the appropriate authorities. Work is performed in compliance with Article 42A of the Texas Code of Criminal Procedure, Chapter 76 and 509 of the Texas Government Code, Standards promulgated by the Texas Department of Criminal Justice-Community Justice Assistance Division (TDCJ-CJAD), and policies and procedures of the CSCD.

QUALIFICATIONS: Must have earned a bachelor's degree conferred by an accredited institution of higher education recognized by the Texas Higher Educating Board. Applicant must be 21 years of age or older at the time of employment. Applicant cannot be employed or volunteer as a peace officer, nor can the applicant currently be on probation, parole, or serving a sentence for any criminal offense.

STARTING SALARY: $50,706.00. Negotiable, based on experience and education. Bilingual stipend for those fluent in Spanish.

WORK SCHEDULE: Monday through Thursday, 7:00 AM to 6:00 PM.

Closing Date: Until Filled

Please mail a cover letter, resume, application (may be obtained at the Hill County CSCD or online at www.co.hill.tx.us/page/hill.Probation), and most recent college transcript to:

Hill County Community Supervision and Corrections Department
P.O. Box 771
Hillsboro, Texas 76645

Or

Email: cscd@co.hill.tx.us